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MINUTES OF THE MEETING OF OCTOBER 10, 2017

A regular meeting of the Higher Education Commission was held at 3 Barrell Court, Concord, New Hampshire at 2:00 p.m. on Tuesday, October 10, 2017. The following members were present:

Todd Leach, Chair
Michele Perkins, Vice Chair
Steve Appleby (via telephone)
Donald Birx (via telephone)
Sr. Paula Marie Buley
Steven DiSalvo
Susan Dunton
Frank Edelblut
Peter Koch (via telephone)
Paul LeBlanc (via telephone)
David Mahoney
Eli Rivera
Mark Rubinstein
Melinda Treadwell (via telephone)
Lindsay Whaley (via telephone)

The following members were unable to attend:

John Curran
Jim Fitzgerald
Ross Gittell
Mark Huddleston

- 1) Chair Leach called the meeting to order and a roll call was taken.
- 2) Sr. Paula Marie moved, seconded by Mr. Mahoney, to accept the minutes of May 9, 2017. The motion passed without dissent, with Mr. Edelblut abstaining.

- 3) Steven Harvey presented the American University of Madaba's request to continue to offer all degrees until December 31, 2019. Mr. Harvey visited the campus in Amman, Jordan on May 2-3, 2017 and presented an oral report at the May 9, 2017 meeting. He was extremely impressed with the operation. All Commission standards were met and it was recommended the Commission vote to approve the American University of Madaba to continue to operate in New Hampshire and offer the following degrees until December 31, 2019:

- Bachelor of Science
 - Civil Engineering
 - Electrical Engineering
 - Mechanical Engineering
 - Biology and Biotechnology
 - Chemistry
 - Physics and Materials Science
 - Medical Laboratories
 - Nutrition and Dietetics
 - Pharmacy
 - Computer Science
 - Architecture
- Bachelor of Arts
 - Accounting
 - Business Administration
 - Marketing
 - Risk Management
 - Graphic Design
 - Arabic Language and Literature
 - English Language and Literature
 - Translation
 - Interior Design
 - Banking and Finance

This is with the requirement the University submits an Annual Report by March 1, 2018 updating institutional progress that includes the following:

- The job description for a staff position in the administrative office in New Hampshire.
- Progress in bringing IT systems up to capacity sufficient to meet needs of all parties.
- Description of the structure implemented to provide opportunity for student governance and communication with the administration.
- Progress on attaining Candidacy status with the New England Association of Schools and Colleges (NEASC), including provision of copies of all correspondence and reports to/from the NEASC.

Mr. Rivera moved, seconded by Mr. Mahoney to accept recommendations. The motion passed without dissent, with Sr. Paula Marie abstaining.

- 4) Mr. Edelblut updated commissioners on the upcoming NEASC Comprehensive Evaluation to Hellenic American University in Athens, Greece and was pleased to report that Vasiliki

Masrouddhis, Ed.D, Director of Operations, Transnational Education at Northeastern University, College of Professional Studies, fluent in Greek, has agreed to serve as an observer for the Commission.

- 5) Richard Gustafson presented Rivier University's request to offer the Doctor of Education in Leadership and Learning without a terminal date, and continuing approval to offer the Doctor of Psychology in Counseling and School Psychology and the Doctor of Nursing Practice until June 30, 2019. Mr. Gustafson reviewed the NEASC Fifth-Year Interim Report and found it complete and comprehensive. He also reviewed other requests from Rivier University and recommended the Commission vote as follows:

1. Accept the NEASC Fifth-Year Interim Report,
2. Approve degree-granting authority for the Doctor of Education in Leadership and Learning without a terminal date. This program was initially approved by the Commission in 2006 and has received consistently strong Commission and New England Association of Schools and Colleges reviews.
3. Extend degree-granting authority for the Doctor of Psychology in Counseling and School Psychology until June 30, 2019 to align with the American Psychological Association (APA) program accreditation process. The APA Self-Study Report is due this fall, 2017, with a team visit expected in the spring or fall of 2018.
4. Extend degree-granting authority for the Doctor of Nursing Practice until June 30, 2019 to align with the Accreditation Commission for Education in Nursing which will conduct a site visit in the fall of 2018.
5. Replace the Certificate of Advanced Graduate Studies (CAGS) with the Educational Specialist degree, (Ed.S.) This change was reviewed and approved by the Council on Teacher Education of the NH Department of Education on March 17, 2016.
6. Change the name designation of the University's nursing programs to Associate of Science in Nursing (ASN), Bachelor of Science in Nursing (BSN), and Master of Science in Nursing (MSN). This would align nursing degree designations with current practice in the profession. There is no change in the curriculum and all three levels are accredited by the Accreditation Commission for Education in Nursing. These programs are currently listed as majors under the Associate, Bachelor and Master of Science degrees.
7. Change the name designation of the University's Master of Science in Public Health (MSPH) to the Master of Public Health (MPH). As with the nursing programs, there is no change in the curriculum, just a name change to align the degree designation with the current practice in the profession.

Ms. Perkins moved, seconded by Mr. DiSalvo, to accept recommendations. The motion passed without dissent, with Sr. Paula Marie abstaining.

- 6) Bruce Mallory presented Southern New Hampshire University's request to offer the Master of Arts programs in Clinical Mental Health Counseling, Communications, English, English and Creative Writing, and History, the Doctor of Education in Educational Leadership, and the Doctor of Philosophy in International Business without a terminal date. Mr. Mallory performed an

Administrative Review and found the programs were well established and all Commission standards were met and recommended the Commission vote as follows:

1. Approve degree granting authority for the Master of Arts programs in Clinical Mental Health Counseling, Communications, English, English and Creative Writing, and History without a terminal date.
2. Approve degree granting authority for the Doctor of Education in Educational Leadership without a terminal date.
3. Approve degree granting authority for the Doctor of Philosophy in International Business without a terminal date.

Sr. Paula Marie Buley moved, seconded by Ms. Dunton, to accept recommendations. The motion passed without dissent with Mr. LeBlanc abstaining.

- 7) Chair Leach referenced the Director's Report.
- 8) Mr. Edelblut reported that the Executive Committee interviewed/recommended Michael Seidel for the position of Director of the Division of Higher Education. This recommendation goes to the State Board of Education on October 12, 2017 and then forwarded to the Governor's Office for his nomination.
- 9) Mr. Edelblut reported on the reorganization of the NH Department of Education and circulated a draft of proposed changes that included Aspirations, Tactical Goals, Organizational Chart, and a Student Learner Model. Mr. Edelblut was given legislative authority to reorganize the department and welcomed feedback from the Commission.
- 10) Mr. Edelblut sought feedback on the NH Code of Administrative Rules for the Office of Career School Licensing. Discussion followed on issues that included suspending an institution for refusing to comply and modifying surety bonds to reflect the financial risk to students. It was agreed that Mr. Edelblut would draft language to present at the next meeting.
- 11) Other Business – None

The meeting adjourned at 3:30 p.m.